



AGENDA

FAIRFIELD TOWNSHIP BOARD OF TRUSTEES MEETING TUESDAY, JANUARY 13, 2026 7:00 P.M.

CALL TO ORDER: Board Chairperson

ROLL CALL: Fiscal Officer, Shelly Schultz

Trustee, Michael Berding _____
Trustee, Shannon Hartkemeyer _____
Trustee, Joe McAbee _____

PLEDGE OF ALLEGIANCE

MOTIONS

A. Motion to open floor for nominations for Chairperson for the Board of Trustees

Motion to approve: _____; 2nd _____

- a. _____ Berding _____ Hartkemeyer _____ McAbee
- b. Fiscal Officer declares motion _____
 - Nomination _____
 - Nomination _____

B. Motion to close floor for nominations for Chairperson for the Board of Trustees

Motion to approve: _____; 2nd _____

- a. _____ Berding _____ Hartkemeyer _____ McAbee
- b. Fiscal Officer declares motion _____

C. Motion to appoint _____ Chairperson for the Board of Trustees

Motion to approve: _____; 2nd _____

- a. _____ Berding _____ Hartkemeyer _____ McAbee
- b. President declares motion _____

D. Motion to open floor for nominations for Vice-Chairperson for the Board of Trustees

Motion to approve: _____; 2nd _____

- a. _____ Berding _____ Hartkemeyer _____ McAbee
- b. Fiscal Officer declares motion _____
 - Nomination _____
 - Nomination _____

E. Motion to close floor for nominations for Vice-Chairperson for the Board of Trustees

Motion to approve: _____; 2nd _____

- a. _____ Berding _____ Hartkemeyer _____ McAbee
- b. Fiscal Officer declares motion _____

- F. Motion to appoint _____ Vice-Chairperson for the Board of Trustees
Motion to approve: _____; 2nd _____
a. _____ Berding _____ Hartkemeyer _____ McAbee
b. President declares motion _____

- G. Motion to set the public hearing date of March 10, 2026, for the Comprehensive Plan.
Motion to approve: _____; 2nd _____
a. _____ Berding _____ Hartkemeyer _____ McAbee
b. President declares motion _____

- H. Motion to Approve a Designee to take Public Records Training for the Elected Officials.
Motion to approve: _____; 2nd _____
a. _____ Berding _____ Hartkemeyer _____ McAbee
b. President declares motion _____

PRESENTATIONS

- A. Metro Parks

ITEMS FOR BOARD DISCUSSION

- A. Old Fire Station/Public Works Building
B. Fire Station 211 Renovations/Repairs

COMMUNICATION

This is the Portion of the meeting where you, the residents of Fairfield Township, are invited to share your thoughts with the Board. Please know that this time has been set aside from the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to three (3) minutes each.

CONSENT AGENDA

All items under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for the removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

1. Motion to adopt: _____; 2nd _____
a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
b. President declares motion _____.

FISCAL OFFICE BUSINESS – Consent Agenda Items

- A. Recommend motion to suspend reading of the minutes of the following meeting:
1. Trustee Regular Meeting, December 9 and Special Meeting December 29, 2025
B. Recommend motion to approve the minutes
C. Recommend motion to approve payment of the bills by the Fiscal Office

RESOLUTIONS – Consent Agenda Items

- A. Resolution No. 26-01 Approving Open Purchase Order Balances.
- B. Resolution No. 26-02 Declaring Nuisances and Ordering Abatement on Properties.
- C. Resolution No. 26-03 Approving the 2026 annual invoice to Miami Valley Crime Laboratory.
- D. Resolution No. 26-04 Authorizing contract with Dell for Microsoft Licensing.
- E. Resolution No. 26-05 Reappointing Paul Weingartner, member of the Zoning Appeals Board, for a Five-Year Period Ending January 31, 2031.
- F. Resolution No. 26-06 Reappointing Karla Chaney, member of the Zoning Commission Board, for a Five-Year Period Ending January 31, 2031.

FISCAL OFFICER REPORT – Fiscal Officer

ADMINISTRATOR’S REPORT – Administrator

RESOLUTIONS

- A. Resolution No. 26-07 Resolution to Approve the Renovation of Fire Station 211 by HGC Construction at a Base Cost Not to Exceed \$2,464,043.00 Plus Alternates in the Cost of \$130,567.89 for a Total Cost of \$2,594,610.89 and Paid from Multiple Funds **(FIRST READ WITH OPTION TO APPROVE)**.
 - 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- B. Resolution No. 26-08 Resolution Authorizing the Administrator to Execute Agreement with the Butler County Emergency Management Cooperation Program, at a Total Cost of \$12,600.50.
 - 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- C. Resolution No. 26-09 Resolution Authorizing CLOUT Membership.
 - 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- D. Resolution No. 26-10 Resolution Appointing Katherine Barbieri Law Director Pursuant to ORC Section 504.15 and Dispensing with the Second Reading.
 - 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- E. Resolution No. 26-11 Resolution Appointing Lawrence Barbieri Assistant Law Director Pursuant to ORC Section 504.15 and Dispensing with the Second Reading.
 - 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- F. Resolution No. 26-12 Resolution Establishing and Approving the 2026 Zoning Fee Schedule.
 - 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

G. Resolution No. 26-13 Resolution Authorizing Then and Now Purchase Order to Strategic Solutions in the amount of \$8,588.13 for Public Records Document Scanning and Paid from the General Fund.

1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

H. Resolution No. 26-14 Resolution Approving Changes to the Police Department Policy Manual.
(FIRST READ WITH OPTION TO APPROVE).

1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

I. Resolution No. 26-15 Resolution Determining to Proceed to Levy an Additional Tax in Excess of the Ten-Mill Limitation within the Township (Fire).

1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

J. Resolution No. 26-16 Resolution Determining to Proceed to Levy an Additional Tax in Excess of the Ten-Mill Limitation within the Township (Police).

1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

K. Resolution No. 26-17 Resolution Authorizing the Township Administrator to Sign all Documents Related to the Self-Insurance Plan.

1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

L. Resolution No. 26-18 Resolution Authorizing the Township Administrator to Sign a Letter of Engagement with Bradley Payne for Municipal Advisory Services.

1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

COMMITTEE REPORTS

- A. Transportation Improvement District (TID) – Trustee McAbee
- B. Emergency Management Agency (EMA) – Trustee Hartkemeyer
- C. Ohio, Kentucky, Indian Regional Council of Government (OKI) – Trustee Hartkemeyer
- D. The Coalition of Large Ohio Urban Township (CLOUT) – Trustee Hartkemeyer

BOARD COMMENTS

ANNOUNCEMENTS

- Martin Luther King Day Observed – Monday, January 19, 2026. All Township offices will be closed.
- Zoning Appeals Meeting – Thursday, January 22, 2026, at 7:00 PM.
- Advanced Manufacturing and Workforce Innovation Hub Grand Opening – Monday, February 2, 2026, from 10:00 AM to 12:00 PM.
- Regular Trustees Meeting – Tuesday, February 10, 2026, at 7:00 PM.

Motion to move to Executive Session pursuant to ORC 121.22 (G) (1) to consider the discipline, appointment, employment or compensation of a public employee or official, and ORC 121.22 (2) to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the revised code.

Motion to go into Executive Session: _____; 2nd _____

a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee

b. President declares motion _____.

President convenes executive session at _____ P.M.

President resumes regular meeting at _____ P.M.

ADJOURNMENT

Motion to Adjourn: _____; 2nd _____

a. _____ Berding _____ Hartkemeyer _____ McAbee

b. President declares meeting adjourned _____ P.M.

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-01**

RESOLUTION APPROVING OPEN PURCHASE ORDER BALANCES.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves the Open Purchase Order Balances, attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this Resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this Resolution upon its first reading.

SECTION 3 This Resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This Resolution shall take effect at the earliest period allowed by law.

Adopted: January 13, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director

FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-02

**RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON THE
PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE ZONING
ADMINISTRATOR TO INITIATE COMPLAINT.**

WHEREAS: Uncontrolled vegetation, unsecured property, improper parking of vehicles, and/or refuse, junk, and debris were reported at the properties listed below; and

- **6163 Lakewood Dr- Recreational Vehicle, Licensing of Trailer**

WHEREAS: The Ohio Revised Code Section 505.87 provides that, at least seven days prior to providing for the abatement, control or removal of any vegetation, garbage, refuse or debris, or securing the property, the Board of Trustees shall notify the owner of the land and any holders of liens of record upon the land; and

WHEREAS: The Fairfield Township zoning resolution outlines zoning guidelines to promote public health, safety, comfort, and welfare of the residents of Fairfield Township. Violations of a provision of the resolution have been observed and proper notice has been delivered; and

WHEREAS: The Ohio Revised Code Section 505.87 provides that, if the Board of Trustees determines within twelve consecutive months after a prior nuisance determination that the same owner's maintenance of vegetation, garbage refuse, or other debris on the same land in the township constitutes a nuisance, at least four days prior to providing for the abatement, control or removal of the nuisance, the Board must send notice of the subsequent nuisance determination to the landowner and to any lienholders of record by first class mail; and

WHEREAS: In accordance with Ohio Revised Code Section 505.87, the Township Trustees have the authority to contract to abate the nuisances and have the costs incurred assessed to the property tax bills;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: That this Board specifically finds and hereby determines that the unsecured property, inoperable vehicles, improperly stored vehicles, uncontrolled growth of vegetation and/or the refuse and debris on each of the said properties listed above constitute a nuisance within the meaning of Ohio Revised Code Section 505.87, and the Board directs that notice of this action be given to owners of the said property and lienholders in the manner required by Ohio Revised Code Section 505.87.

SECTION 2: That this Board hereby orders the owners of said property to remove and abate the nuisances within seven days after notice of this order is given to the owners and lienholders of record, and within four days after notice of this order is given to the owners and lienholders of record for properties previously determined to be a nuisance. If said nuisances are not removed and abated by the said owners, or if no agreement for removal and abatement is reached between the Township and the owners and lienholders of record within four or seven days after notice is given, the Zoning Administrator shall cause the nuisances to be removed, and the Township shall notify the County "Auditor to assess such cost-plus administrative expense to the property tax bills for the said parcel, as provided in Ohio Revised Code Section 505.87.

SECTION 3: The Board hereby dispense with the requirement that this Resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 4: This Resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 5: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 6: This Resolution shall be declared an emergency and shall take effect at the earliest period allowed by law and to facilitate remediation of the nuisance throughout the growing season.

Adopted: January 13, 2026

Board of Trustees

Vote of Trustees

Shannon Hartkemeyer: _____

Michael Berding: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT
6032 MORRIS ROAD
FAIRFIELD TOWNSHIP, OHIO 45011
513-887-4400

Case Date:	8/13/2025	Courtesy Notice Date:	
Fairfield Twp Violation #	25-167	NOV Issue Date:	12/4/2025
Address of Violation:	6163 LAKEWOOD DR	Final NOV Issue Date:	
Complainant Name:	ANNONOMOUS		
Description:	Trailer parked in ROW		
Disposition:	Send to Trustees		
Assigned to:	Nick Armstrong		

Property

Parcel #	Address	Owner Name
A0300143000044	6163 LAKEWOOD DR	MIRANDA,JORGE LUIS AND JUANA

Violations

Code: 532.3 Licencing of Vehicles/Trailers

Status: In Violation

No vehicles or trailers of any type without current license plates shall be parked or stored in any Zoning District other than in a completely enclosed building.

Date: 12/4/2025 10:59:00 AM

Required Actions:



Code: 532.4 Recreational Vehicle, trailer, watercraft parking

Status: In Violation

No recreational vehicle, utility trailer, camper or watercraft shall be parked in any front yard, unless such item is a minimum of fifty (50) feet from any Right of Way. Recreational vehicles and trailers in the front, rear or side yards must follow setback requirements for accessory structures in this Resolution.

Date: 12/4/2025 10:59:00 AM

Required Actions:

Notes



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT
6032 MORRIS ROAD
FAIRFIELD TOWNSHIP, OHIO 45011
513-887-4400

NOTICE OF NUISANCE ABATEMENT VIOLATION

Under Fairfield Township Zoning Resolution and
(ORC 505.87 & 505.871)

Case Number: 25-167

Date: 12/4/2025

Property Owner: MIRANDA, JORGE LUIS AND JUANA

Address in Violation: 6163 LAKEWOOD DR
FAIRFIELD TOWNSHIP, OH 45011

Parcel ID: A0300143000044

YOU ARE HEREBY NOTIFIED that you are in Violation of the Fairfield Township Zoning Resolution and/or sections 505.87 & 505.871 of the ORC at the property located at 6163 LAKEWOOD DR.

In accordance with the Fairfield Township Zoning Resolution, your property is in violation of the following section(s):

Code: 532.3 Licencing of Vehicles/Trailers

Status: In Violation

No vehicles or trailers of any type without current license plates shall be parked or stored in any Zoning District other than in a completely enclosed building.

Required Actions:

Comments/Notes:



Code: 532.4 Recreational Vehicle, trailer, watercraft parking

Status: In Violation

No recreational vehicle, utility trailer, camper or watercraft shall be parked in any front yard, unless such item is a minimum of fifty (50) feet from any Right of Way. Recreational vehicles and trailers in the front, rear or side yards must follow setback requirements for accessory structures in this Resolution.

Required Actions:

Comments/Notes:

FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-03

RESOLUTION APPROVING THE 2026 ANNUAL INVOICE PAYMENT IN THE AMOUNT OF \$14,578.00 TO THE MIAMI VALLEY REGIONAL CRIME LABORATORY.

WHEREAS: The Miami Valley Crime Lab provides laboratory services and is used by the Police Department for crime scene investigation and analysis; and

WHEREAS: This will be paid out of Fund No. 2081; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves the 2026 annual invoice payment in the amount of \$14,578.00 to Miami Valley Regional Crime Laboratory, attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: January 13, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-04**

**RESOLUTION AUTHORIZING THE ADMINISTRATOR TO EXECUTE CONTRACT WITH
DELL FOR MICROSOFT 365 LICENSING AT A TOTAL COST OF \$35,556.70**

WHEREAS: Fairfield Township has been enrolled in an agreement with Microsoft Enterprise for online services; and

WHEREAS: The current Agreement expires on February 28, 2026; and

WHEREAS: The Board desires to renew its enrollment with Dell Microsoft 365 Licensing:

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the Administrator to enter the contract with Dell for Microsoft 365 Licensing attached hereto as Exhibit "A". This will be purchased out of Fund Numbers 1000, 2021, 2081, and 2111.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: January 13, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director

FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-05

**RESOLUTION REAPPOINTING PAUL WEINGARTNER AS A MEMBER OF THE
FAIRFIELD TOWNSHIP ZONING APPEALS BOARD EFFECTIVE FEBRUARY 1, 2026, FOR
A FIVE-YEAR PERIOD ENDING JANUARY 31, 2031.**

NOW, THEREFORE, BE IT RESOLVED, by the Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board of Trustees hereby reappoints Paul Weingartner as a member of the Fairfield Township Board of Zoning Appeals effective February 1, 2026, for a five-year period expiring January 31, 2031.

SECTION 2: The Board of Trustees hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: January 13, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-06**

**RESOLUTION REAPPOINTING KARLA CHANEY AS A MEMBER OF THE FAIRFIELD
TOWNSHIP ZONING COMMISSION BOARD EFFECTIVE FEBRUARY 1, 2026, FOR A
FIVE-YEAR PERIOD ENDING JANUARY 31, 2031.**

NOW, THEREFORE, BE IT RESOLVED, by the Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board of Trustees hereby reappoints Karla Chaney as a member of the Fairfield Township Zoning Commission Board effective February 1, 2026, for a five-year period expiring January 31, 2031.

SECTION 2: The Board of Trustees hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: January 13, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director

FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-07

RESOLUTION TO APPROVE THE RENOVATION OF FIRE STATION 211 BY HGC CONSTRUCTION AT A BASE COST NOT TO EXCEED \$2,464,043.00 PLUS ALTERNATES IN THE COST OF \$130,567.89 FOR A TOTAL OF \$2,594,610.89 AND PAID FROM MULTIPLE FUNDS.

WHEREAS: The Fire Chief recommends that we renovate Fire Station 211 due to multiple deficiencies with the building including leaks in the roof, water intrusion in the floors, faulty technical equipment and an inefficient mechanical system; and

WHEREAS: The goal of the renovations would be to eliminate water leaking into the building from the roof and floors, and to upgrade all mechanical and tech systems in the building to improve efficiency; and

WHEREAS: The Township hired Community Design Alliance (CDA) to develop plans to receive bids for the renovations; and

WHEREAS: CDA and HCG have received multiple bids for all the renovations and have recommended a base price of \$2,464,043 with alternate bids for consideration with a total extra cost of \$130,567.89:

- Kitchen renovation - \$17,713.00
- Replace Lighting Rods - \$43,006.00
- Epoxy Apparatus Bays - \$60,979.19
- Replace Light Fixtures w/LED Fixtures - \$8,869.70

WHEREAS: The Fire Chief and Township Administrator recommend that the board approve all the alternates due to the necessity of the item, improvement of efficiency, lower cost because the contractor will already be there, and relocation of the existing personnel.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves the renovation of Fire Station 211 at a base cost of \$2,464,043.00 plus alternates \$130,567.89 for a total cost of \$2,594,610.89 and authorizes the Administrator to sign a contract with HGC for those improvements.

SECTION 2: The Fiscal Officer is hereby authorized to make payments for the cost of the improvements from the following funds: SPTIF #2904 \$231,037.00, PRTIF #2906 \$2,279,699.89, SRTIF #2908 \$185,000.00, and BWTIF #2910 \$1,400.00.

SECTION 3: That the Princeton Road TIF Fund Appropriations be increased from \$1,685,089.00 to \$2,279,699.89 in line item 2906-760-720-0000.

SECTION 4: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 5: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 6: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 7: This resolution shall take effect at the earliest period allowed by law.

FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-08

**RESOLUTION AUTHORIZING THE ADMINISTRATOR TO EXECUTE AGREEMENT WITH
THE BUTLER COUNTY EMERGENCY MANAGEMENT COOPERATIVE PROGRAM,
AT A TOTAL COST OF \$12,600.50.**

WHEREAS: The personnel, administrative and operational costs of the Butler County Emergency Management Agency are shared by all Butler County political subdivisions that have entered into agreements based upon population; and

WHEREAS: The Agreement contributes to the health, safety, and welfare of the residents of Fairfield Township, and we will take out of Fund No.'s 1000, 2021, 2081 and 2111;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the Administrator to make the per capita payment to the Butler County Emergency Management Agency's Cooperative Program, at a total cost of \$12,600.50 due on or before March 1, 2026, as set forth on the attached Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: January 13, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director



BUTLER COUNTY, OHIO
EMERGENCY MANAGEMENT AGENCY

315 HIGH STREET, SUITE 670
HAMILTON, OHIO 45011
PHONE: 513.785.5810 - FAX: 513.785.5811
EMAIL: BCEMA@BUTLERCOUNTYOHIO.ORG



December 18, 2025

Mr. Chuck Goins
Fairfield Township
6032 Morris Rd.
Fairfield Township, OH 45011

Dear Mr. Goins,

The Butler County Emergency Management Agency's personnel, administrative and operational costs are shared by all political subdivisions that have entered into the Butler County Emergency Management Cooperative Agreement. The Fairfield Township share for the 2026 fiscal year will be \$12,850.75.

The per capita amount, .55, represents the increase that was approved by the Butler County EMA Executive Committee, as provided in the Butler County Emergency Management Cooperative Agreement. The Fairfield Township population of 23,365 is derived from figures published by Ohio.gov Research Office/A State Affiliate of the U.S. Census Bureau - 2024 Census. The Butler County EMA Executive Committee approved this funding formula at its October 22, 2024, meeting.

We are providing you with this information to assist you in preparing your 2026 budget, your invoice is attached.

The window for the 2026 per-capita payment to be received at BCEMA is from January 1, 2026, through March 1, 2026.

Should you or your council have any questions or concerns, please feel free to give me a call at (513) 785-5810.

Thank you,

Jim Bolen
Director

Butler County Emergency Management Information Hotline - (513) 785-5800.



@ButlerCOEMA



www.butlercountyohio.org/ema/



@butlercountyema

INVOICE

Butler County
Emergency Management Agency
315 High St., Suite 670
Hamilton, Ohio 45011
Phone (513) 785-5810
Fax (513) 785-5811

SOLD TO:

Mr. Chuck Goins
Fairfield Township
6032 Morris Rd.
Fairfield Township, OH 45011

INVOICE NUMBER 2026-20007

INVOICE DATE January 1, 2026

DUE March 1, 2026

SHIPPED TO:

[Shipped To]

QTY	DESCRIPTION	PRICE	AMOUNT
1	Per Capita 2026	\$12,850.75	\$12,850.75
		SUBTOTAL	\$12,850.75
		TAX RATE	
		TAX	0.00
		FREIGHT	0.00
			\$12,850.75
			TOTAL DUE

FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-09

RESOLUTION AUTHORIZING CLOUT MEMBERSHIP.

WHEREAS: Section 505.241 of the Ohio Revised Code grants the authority to a board of township trustees to authorize its elected officers to join an association or nonprofit organization formed for the improvement of township government; and

WHEREAS: Section 505.241 of the Ohio Revised Code further grants the authority to a board of trustees to appropriate from its general fund an amount sufficient to pay the dues, subscription costs, or membership charges of such association or non-profit organization; and

WHEREAS: The Coalition of Large Urban Townships (hereinafter referred to as CLOUT), which is part of the Ohio Township Association, qualifies as an association or non-profit organization formed for the improvement of township government within the meaning of Section 505.241 of the Ohio Revised Code; and

WHEREAS: Fairfield Township is eligible to be a member of CLOUT based on its population in the unincorporated area of 25,000 and/or a budget of over \$10,000,000.00; and

WHEREAS: The board desires to participate as members of CLOUT.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: Fairfield Township Trustees hereby authorizes Fairfield Township, Butler County, Ohio to become a member of CLOUT, as part of the Ohio Township Association, and to pay the annual CLOUT membership dues for 2026.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: January 13, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-10**

**RESOLUTION APPOINTING KATHERINE BARBIERE LAW DIRECTOR PURSUANT TO
ORC SECTION 504.15 AND DISPENSING WITH THE SECOND READING**

WHEREAS: Pursuant to ORC Section 504.15, the Board of Trustees is required to appoint a full-time or part-time Law Director; and

WHEREAS: Katherine Barbieri is by reason of her training and experience competent to act as legal advisor to the Board, the Township Administrator and other Township offices; and

WHEREAS: ORC Section 504.151 provides that the Township Law Director may appoint an Assistant Law Director a person who is an associate or partner of who is employed by the Township Law Director in a private practice of law; and

WHEREAS: Certain Associates, partners, and employees of Katherine Barbieri and SMBH are qualified and capable of assisting and supporting the legal services.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: Katherine Barbieri is hereby appointed and retained pursuant to ORC Section 504.15 as the Township Law Director who shall serve in such pursuant to the terms of the "Law Director Employment Agreement" attached hereto and incorporated as Exhibit "A".

SECTION 2: The Board hereby authorizes and directs the Township Administrator to enter into a Law Director Employment Agreement with Katherine Barbieri, which agreement fully defines the terms and conditions upon which Katherine Barbieri shall serve as Law Director, a copy of which is incorporated herein by reference as Exhibit "A".

SECTION 3: The Board of Trustees hereby authorizes and directs the Township Fiscal Officer to expend such funds in accordance with the terms as set forth in the contract.

SECTION 4: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 5: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 6: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 7: This resolution shall take effect at the earliest period allowed by law.

Adopted: January 13, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

CONTRACT FOR LEGAL SERVICES

This Contract is entered into this ____ day of January, 2026, by and between the *Board of Trustees of Fairfield Township* (hereinafter "Fairfield Township"), and *Katherine L. Barbieri*.

Whereas, Fairfield Township has adopted the limited home rule form of government for Fairfield Township pursuant to Chapter 504 of the Ohio Revised Code by resolution; and

Whereas, pursuant to Ohio Revised Code §504.15, Fairfield Township is required to hire a Law Director and is permitted to appoint an Assistant Law Director to assist the Law Director with her responsibilities; and

Whereas, Fairfield Township is desirous of entering into a contract with Katherine L. Barbieri of the law firm Schroeder, Maundrell, Barbieri & Powers, to serve as Law Director, and Barbieri is desirous of serving as the Law Director for Fairfield Township;

NOW, THEREFORE, IT IS AGREED by and between the parties as follows:

1. Katherine L. Barbieri will serve as Law Director for Fairfield Township and will give legal advice to the Board of Trustees, Administrator and all other township officers and handle the legal matters for Fairfield Township at the direction of the Board.

2. Katherine Barbieri will be a part time employee of Fairfield Township. Katherine Barbieri will be paid \$180 per hour for all legal work performed on behalf of Fairfield Township. In accordance with the terms set forth in the Law Director Contract, approved in January 2026, the maximum amount of legal expense per year for all partners, associates and employees of Schroeder, Maundrell, Barbieri & Powers is

\$120,000. Invoices will be submitted each month in billing increments of 1/10th of an hour which will describe the services provided and any expenses advanced.

3. This contract can be terminated by either party with or without cause upon sixty (60) days written notice. The hourly rate of \$180 and the maximum annual billing amount of \$120,000 are guaranteed to remain the same through December 31, 2027.

IN WITNESS WHEREOF, Fairfield Township Board of Trustees, by Kim Lapensee, Administrator, and Katherine L. Barbieri have hereunto set their hands this ____ day of January, 2026.

FAIRFIELD TOWNSHIP BOARD OF TRUSTEES

By: _____
Kim Lapensee, Administrator

Katherine L. Barbieri

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-11**

**RESOLUTION APPOINTING LAWRENCE BARBIERE ASSISTANT LAW DIRECTOR
PURSUANT TO ORC SECTION 504.15 AND DISPENSING WITH THE SECOND READING**

WHEREAS: Pursuant to ORC Section 504.15, the Board of Trustees is required to appoint a full-time or part-time Law Director; and

WHEREAS: Lawrence Barbieri is by reason of his training and experience competent to act as legal advisor to the Board, the Township Administrator and other Township offices; and

WHEREAS: ORC Section 504.151 provides that the Township Law Director may appoint an Assistant Law Director a person who is an associate or partner of who is employed by the Township Law Director in a private practice of law; and

WHEREAS: Certain Associates, partners, and employees of Lawrence Barbieri and SMBH are qualified and capable of assisting and supporting the legal services.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: Lawrence Barbieri is hereby appointed and retained pursuant to ORC Section 504.15 as the Township Assistant Law Director who shall serve in such pursuant to the terms of the "Assistant Law Director Employment Agreement" attached hereto and incorporated as Exhibit "A".

SECTION 2: The Board hereby authorizes and directs the Township Administrator to enter into an Assistant Law Director Employment Agreement with Lawrence Barbieri, which agreement fully defines the terms and conditions upon which Lawrence Barbieri shall serve as Assistant Law Director, a copy of which is incorporated herein by reference as Exhibit "A".

SECTION 3: The Board of Trustees hereby authorizes and directs the Township Fiscal Officer to expend such funds in accordance with the terms as set forth in the contract.

SECTION 4: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 5: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 6: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 7: This resolution shall take effect at the earliest period allowed by law.

Adopted: January 13, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

CONTRACT FOR LEGAL SERVICES

This Contract is entered into this ____ day of January, 2026, by and between the ***Board of Trustees of Fairfield Township*** (hereinafter "Fairfield Township"), and ***Lawrence E. Barbieri***.

Whereas, Fairfield Township has adopted the limited home rule form of government for Fairfield Township pursuant to Chapter 504 of the Ohio Revised Code by resolution; and

Whereas, pursuant to Ohio Revised Code §504.15, Fairfield Township is required to hire a Law Director and is permitted to appoint an Assistant Law Director to assist the Law Director with her responsibilities; and

Whereas, Fairfield Township is desirous of entering into a contract with Lawrence E. Barbieri of the law firm Schroeder, Maundrell, Barbieri & Powers, to serve as Assistant Law Director, and Barbieri is desirous of serving as the Assistant Law Director for Fairfield Township;

NOW, THEREFORE, IT IS AGREED by and between the parties as follows:

1. Lawrence E. Barbieri will serve as Assistant Law Director for Fairfield Township and will assist the Law Director with the legal services set forth in Fairfield Township's Contract for Legal Services with Law Director Katherine L. Barbieri.

2. Lawrence Barbieri will be a part time employee of Fairfield Township. Lawrence Barbieri will be paid \$180 per hour for all legal work performed on behalf of Fairfield Township. In accordance with the terms set forth in the Law Director Contract, approved in January 2026, the maximum amount of legal expense per year for all partners, associates and employees of Schroeder, Maundrell, Barbieri & Powers is

\$120,000. Invoices will be submitted each month in billing increments of 1/10th of an hour which will describe the services provided and any expenses advanced.

3. This contract can be terminated by either party with or without cause upon sixty (60) days written notice. The hourly rate of \$180 and the maximum annual billing amount of \$120,000 are guaranteed to remain the same through December 31, 2027.

IN WITNESS WHEREOF, Fairfield Township Board of Trustees, by Kim Lapensee, Administrator, and Lawrence E. Barbieri have hereunto set their hands this ____ day of January, 2026.

FAIRFIELD TOWNSHIP BOARD OF TRUSTEES

By: _____
Kim Lapensee, Administrator

Lawrence E. Barbieri

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-12**

RESOLUTION ESTABLISHING AND APPROVING THE 2026 ZONING FEE SCHEDULE.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves the 2026 Zoning Fee Schedule, as attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: January 13, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director



FAIRFIELD TOWNSHIP ZONING DEPARTMENT **2026 FEE SCHEDULE**

ZONING CERTIFICATE APPLICATIONS

RESIDENTIAL DISTRICTS

NEW CONSTRUCTION

Single-Family.....	\$550.00 per SFR
Two-Family.....	\$400.00 per Unit
Multi-Family.....	\$400.00 per Unit
Remodeling/Addition, Basement Finishes.....	\$50

ACCESSORY STRUCTURES

Fences, Gazebos, Pools, Porches, Pergola.....	\$50
Retaining Walls, Solar Panel.....	\$50
Decks, Sheds, Detached Garages, Barns, Greenhouse.....	\$50
Driveway Addition.....	\$0

BUSINESS AND INDUSTRIAL DISTRICTS

New Construction.....	\$.10 per sq. ft. (\$1,500 min.)
Tenant Finish, Remodel/Addition.....	\$.07 per sq. ft. (\$750 min.)
Change of Tenant – No Construction.....	\$200
Commercial Fence.....	\$100
Commercial Swimming Pool.....	\$100
Commercial Satellite Dish/Antenna.....	\$250
Foundation Only Permit.....	\$100
Patio/Awning.....	\$100
Parking Lot.....	\$100
Temporary Events/Tent Sales.....	\$100

SIGNS

Permanent Signs.....	\$150 (per Sign)
Sign Face Change.....	\$100
Temporary Sign.....	\$80 (14-day max; 60 days between uses)
Construction Project Development Signs.....	\$50 (per Sign)

BOARD OF ZONING APPEALS

ALL VARIANCES, CONDITIONAL USES, AND ADMINISTRATIVE APPEALS

Residential or Agricultural.....	\$400
Commercial.....	\$500
Applicant Requested Continuance.....	\$250

ZONING COMMISSION / BOARD OF TRUSTEES

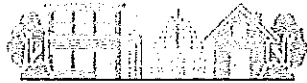
All Zone Changes and Text Amendments.....	\$1,000
Final PUD Plan.....	\$350
Major PUD Modification – Public Hearings.....	\$500
Minor PUD Modification – Administrative.....	\$100
Similar-Use Determination.....	\$350
Applicant Requested Continuance.....	\$250

MISCELLANEOUS

Zoning Confirmation Letter.....	\$150
Lot Split/Consolidation Reviews.....	\$50
Zoning Code Printed.....	\$10
Zoning Map.....	\$10
Comprehensive Plan.....	\$10
Sexually Oriented Business App Fee.....	\$250
Annual Sexually Oriented Business Permit Review.....	\$125
Subdivision Review.....	\$25 per lot
Home Occupation.....	\$50
Charges for Addendums/Revisions to approved plans.....	50% of Original Certificate
Non-Sufficient Fund Fee.....	\$20
Credit Card Fee Per Transaction.....	\$2
Double Fee.....	Fees shall be doubled for
Work done without a zoning certificate	

NUSIANCE ABATEMENT

Administration Fees.....	\$300.00
Mail and advertising.....	Cost
Mowing per hour.....	\$100 (\$100 min.) or Cost
Hauling Junk.....	\$100 plus dump fees
Removal of Junk Vehicles.....	\$100 plus haul fees



**FAIRFIELD
TOWNSHIP**

Great History. Bright Future.

FAIRFIELD TOWNSHIP ZONING DEPARTMENT
2026 FEE SCHEDULE

ZONING CERTIFICATE APPLICATIONS

RESIDENTIAL DISTRICTS

NEW CONSTRUCTION

Single-Family.....	\$550.00 per SFR
Two-Family.....	\$400.00 per Unit
Multi-Family.....	\$400.00 per Unit
Remodeling/Addition, Basement Finishes.....	\$50

ACCESSORY STRUCTURES

Fences, Gazebos, Pools, Porches, Pergola.....	\$50
Retaining Walls, Solar Panel.....	\$50
Decks, Sheds, Detached Garages, Barns, Greenhouse.....	\$50
Driveway Addition.....	\$0

BUSINESS AND INDUSTRIAL DISTRICTS

New Construction.....	\$.10 per sq. ft. (\$1,500 min.)
Tenant Finish, Remodel/Addition.....	\$.07 per sq. ft. (\$750 min.)
Change of Tenant – No Construction.....	\$200
Commercial Fence.....	\$100
Commercial Swimming Pool.....	\$100
Commercial Satellite Dish/Antenna.....	\$250
Foundation Only Permit.....	\$100
Patio/Awning.....	\$100
Parking Lot.....	\$100
Temporary Events/Tent Sales.....	\$100

SIGNS

Permanent Signs.....	\$150 (per Sign)
Sign Face Change.....	\$100
Temporary Sign.....	\$80 (14-day max; 60 days between uses)
Construction Project Development Signs.....	\$50 (per Sign)

BOARD OF ZONING APPEALS

ALL VARIANCES, CONDITIONAL USES, AND ADMINISTRATIVE APPEALS

Residential or Agricultural.....	\$400
Commercial.....	\$500
Applicant Requested Continuance.....	\$250

ZONING COMMISSION / BOARD OF TRUSTEES

All Zone Changes and Text Amendments.....	\$1,000
Final PUD Plan.....	\$350
Major PUD Modification – Public Hearings.....	\$500
Minor PUD Modification – Administrative.....	\$100
Similar-Use Determination.....	\$350
Applicant Requested Continuance.....	\$250

MISCELLANEOUS

Zoning Confirmation Letter.....	\$150
Lot Split/Consolidation Reviews.....	\$50
Zoning Code Printed.....	\$10
Zoning Map.....	\$10
Comprehensive Plan.....	\$10
Sexually Oriented Business App Fee.....	\$250
Annual Sexually Oriented Business Permit Review.....	\$125
Subdivision Review.....	\$25 per lot
Home Occupation.....	\$50
Charges for Addendums/Revisions to approved plans.....	50% of Original Certificate
Non-Sufficient Fund Fee.....	\$20
Credit Card Fee Per Transaction.....	\$2
Double Fee.....	Fees shall be doubled for work done without a zoning certificate

NUSIANCE ABATEMENT

Administration Fees.....	\$300.00
Mail and advertising.....	Cost
Mowing per hour.....	\$100 (\$100 min.) or Cost
Hauling Junk.....	\$100 plus dump fees
Removal of Junk Vehicles.....	\$100 plus haul fees

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-13**

**RESOLUTION AUTHORIZING THEN AND NOW PURCHASE ORDER TO STRATEGIC
SOLUTIONS IN THE AMOUNT OF \$8,588.13 FOR PUBLIC RECORDS DOCUMENT
SCANNING AND PAID FROM THE GENERAL FUND.**

WHEREAS: Strategic Solutions was hired to scan old documents every year for the township which saved the township money for storage of the old records; and

WHEREAS: In the past, the township generally only had to pay one invoice totaling \$7,500.00 to Strategic Solutions due to their other workload; and

WHEREAS: In 2025, their workload with other projects decreased and they have been able to scan more documents for the township which increased the price of the project per year for an additional \$8,588.13.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the payment in the amount of \$8,588.13 to Strategic Solutions for additional scanning.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: January 13, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director



PO Box 366
Hinckley, OH 44233

Invoice

Date	Invoice #
1/5/2026	23653

Bill To
Fairfield Township (Ohio) Attn: Accounts Payable 6032 Morris Road Fairfield Township, OH 45011

Ship To
Fairfield Township (Ohio) Attn: Accounts Payable 6032 Morris Road Fairfield Township, OH 45011

P.O. Number	Terms	Rep	Database
Contract	Net 30	TPS	FAIRTWP

Quantity	Item Code	Description	Price Each	Amount
461	Scanning Services	Comprehensive Scanning Services - Payroll by Date	0.09	41.49
10,024	Scanning Services	Comprehensive Scanning Services - Payroll Files	0.09	902.16
16,288	Scanning Services	Comprehensive Scanning Services - Zoning Permits	0.09	1,465.92
13,653	Scanning Services	Comprehensive Scanning Services - Misc. Payroll Files	0.09	1,228.77
30,644	Scanning Services	Comprehensive Scanning Services - Misc. Zoning Files	0.09	2,757.96
1,687	Scanning Services	Comprehensive Scanning Services - Board Minutes	0.09	151.83
1,632	Scanning Services	Comprehensive Scanning Services - Large Format	1.25	2,040.00
This completes the scanning project.				
		Work Order		
		06262023		
Thank you for your business - Please remit payment to the above address			Total	\$8,588.13
Please Note - Pricing is Confidential		Questions Call	5674246054	Balance Due
				\$8,588.13

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-14**

**RESOLUTION APPROVING CHANGES TO THE POLICE DEPARTMENT POLICY MANUAL
FOR FAIRFIELD TOWNSHIP.**

WHEREAS: The Fairfield Township Board of Trustees adopted and established the Police Department Policy Manual; and

WHEREAS: It is necessary to ensure the police department policies and procedures meet all applicable standards and laws; and

WHEREAS; The Police Chief would like to make changes to Section 308 Vehicle Pursuits for the manual; and

WHEREAS: The Fairfield Township Board of Trustees believes the attached revised policies are consistent with state law;

NOW, THEREFORE, BE IT RESOLVED, by the Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board of Trustees authorizes the adoption of the Amended Police Department Policy Manual for Fairfield Township which is attached hereto as Exhibit A.

SECTION 2: The Policy shall be kept on file in the Township Offices.

SECTION 3: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 4: That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: January 13, 2026

Board of Trustees

Vote of Trustees:

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer, this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbiere, Township Law Director

The Board of Township Trustees of Fairfield Township, Butler County, Ohio, met in Regular Session at 7:00 p.m. on the 13th day of January 2026, at the administrative offices of the Board of Township Trustees, with the following members present: Michael Berding, Shannon Hartkemeyer, and Joseph McAbee.

_____ moved the adoption of the following resolution:

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-15**

**RESOLUTION DETERMINING TO PROCEED TO LEVY AN ADDITIONAL TAX IN EXCESS
OF THE TEN-MILL LIMITATION WITHIN THE TOWNSHIP**

WHEREAS, this Board of Township Trustees of Fairfield Township, Butler County, Ohio has heretofore declared that the amount of taxes that may be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of the Township and the necessity of levying an additional tax in excess of the ten-mill limitation within the Township for the benefit of this Township pursuant to the provisions of Section 5705.19 (I) of the Ohio Revised Code for the purposes of providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a fire department, for the payment of salaries of permanent or part-time fire-fighters, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.33 of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain fire protection, or the provision of ambulance or emergency medical services operated by a fire department, or for the payment of other related costs pursuant to the provisions of 5705.19(J) of the Ohio Revised Code, in the amount of four and forty-nine hundredths (4.49) mills per year for a continuing period of time and providing the question of levying a tax shall be submitted to the electors of the Township at an election to be held May 5, 2026; and;

WHEREAS, pursuant to Section 5705.03 of the Ohio Revised Code, this Board of Township Trustees has heretofore certified to the County Auditor a Resolution requesting the County Auditor to certify to this Board of Township Trustees the total current tax valuation of the Township and the dollar amount of revenue that would be generated by four and forty-nine hundredths (4.49) mills per year as specified in such Resolution, and this Board of Township Trustees has received the certification of the County Auditor that such total current tax valuation is \$663,086,020 and that such dollar amount of revenue is \$1,922,949 per year (a copy of such certification is attached hereto as Exhibit A); and

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees (the "Board") of Fairfield Township (herein the "Township"), County of Butler, Ohio, two-thirds of all the members elected thereto concurring:

Section 1. That it is hereby declared that the amount of taxes which may be raised in this Township within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of this Township. That the tax shall be levied upon the entire territory of the Fairfield Township Fire District, Butler County,

Ohio. The Fairfield Township Fire District has territory within Butler County and no other county.

Section 2. That it is hereby determined to proceed with the submission to the electors of the entire territory of the Township of the question of levying an additional tax described in the preamble hereto at the election on May 5, 2026.

Section 3. That pursuant to the provisions of Section 5705.19 (I) of the Ohio Revised Code, it is necessary to levy an additional tax of four and forty-nine hundredths (4.49) mills in excess of such ten-mill limitation upon the entire territory of the Township for the purposes of providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a fire department, for the payment of salaries of permanent or part-time fire-fighters, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.33 of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain fire protection, or the provision of ambulance or emergency medical services operated by a fire department, or for the payment of other related costs that the county auditor estimates will collect \$1,922,949 annually, at the rate not exceeding four and forty-nine hundredths (4.49) mills for each one dollar (\$1.00) of taxable value, which amounts to one hundred and two dollars (\$102) for each one hundred thousand dollars (\$100,000) of County Auditor's appraised value, for a continuing period of time commencing with tax year 2026.

Section 4. That the question of the adoption of said tax levy shall be submitted to the electors of the entire territory of the Township at the election to be held on May 5, 2026, and if said levy is approved by a majority of said electors such additional tax shall first be placed upon the 2026 tax list and duplicate, for first collection in calendar year 2027. That the Township has territory in Butler County and no other county. The additional tax shall be levied upon the entire territory of the Fairfield Township Fire District.

Section 5. That the form of the ballot to be used at said election shall be substantially as follows:

PROPOSED TAX LEVY
FAIRFIELD TOWNSHIP

A majority affirmative vote
NECESSARY FOR PASSAGE

An additional tax for the benefit of the Fairfield Township, County of Butler, Ohio, for the purposes of providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a fire department, for the payment of salaries of permanent or part-time fire-fighters,

communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.33 of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain fire protection, or the provision of ambulance or emergency medical services operated by a fire department, or for the payment of other related costs that the county auditor estimates will collect \$1,922,949 annually, at a rate not exceeding four and forty-nine hundredths (4.49) mills for each one dollar (\$1.00) of taxable value, which amounts to one hundred and two dollars (\$102) for each one hundred thousand dollars (\$100,000) of County Auditor's appraised value, for a continuing period of time, commencing in 2026, first due in 2027.

	FOR THE TAX LEVY	
	AGAINST THE TAX LEVY	

Section 6. That the President of this Board of Township Trustees or the Fiscal Officer be and is hereby directed to certify a copy of this resolution the resolutions declaring the necessity and the County Auditor Certificate to the board of elections, not later than four o'clock (4:00) p.m. of the ninetieth (90th) day before the date of said election and to notify said board of elections to cause notice of the election on the question of levying said tax to be given as required by law.

Section 7. The Board of Trustees of Fairfield Township upon majority vote does hereby dispense with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of this Resolution upon its first reading.

Section 8. Finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without limitation) Ohio Revised Code §121.22, except as otherwise permitted thereby.

Section 9. This Resolution shall take effect and be enforced from and after the earliest period allowed by law.

_____ seconded the motion, and the roll being called upon the question of adoption of the resolution, the vote resulted as follows:

Adopted: January 13, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Twp Fiscal Officer

Katherine Barbiere, Twp Law Director

CERTIFICATE

The undersigned hereby certifies that the text of the foregoing resolution is taken and copied from the record of proceedings of a meeting of the Board of Trustees of Fairfield Township held on January 13, 2026. The undersigned further certifies that the same has been compared by me with said record and it is a true and correct copy thereof, together with a true and correct copy of excerpts from the minutes of said meeting to the extent pertinent to the consideration and adoption of said resolution.

Shelly Schultz, Fairfield Twp Fiscal Officer

EXHIBIT A

RECEIPT

The undersigned hereby acknowledges receipt this date of a certified copy of the foregoing Resolution which includes the rate of the tax levy and the dollar amount of revenue that would be generated by the number of mills specified therein as estimated by the County Auditor.

Director of Elections
Butler County, Ohio

Dated:

NOTICE OF ELECTION

Notice is hereby given that pursuant to a resolution adopted by the Board of Township Trustees of Fairfield Township, County of Butler, Ohio, on the 13th day of January, there will be submitted to the qualified electors of the Township at the election to be held on the 5th day of May, 2026, at the regular places of voting therein, the question of levying an additional tax outside of the ten-mill constitutional limitation in Fairfield Township for the benefit of Fairfield Township for the purposes of providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a fire department, for the payment of salaries of permanent or part-time fire-fighters, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.33 of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain fire protection, or the provision of ambulance or emergency medical services operated by a fire department, or for the payment of other related costs, that the county auditor **estimates will collect \$1,922,949 annually**, at a rate of four and forty-nine hundredths (4.49) mills for each one dollar (\$1.00) of taxable value, which amounts to one hundred and two dollars (\$102) for each one hundred thousand dollars (\$100,000) of County Auditor's appraised value, for a continuing period of time, commencing in 2026, collection year 2027.

The polls will be open from _ a.m. to _ _ _ _ p.m. on said date.

BY ORDER OF THE BOARD OF
ELECTIONS OF THE COUNTY
OF BUTLER OHIO

Director

* * * * *

* * *

NOTE: This notice should be published in one or more newspapers of general circulation in the township, once each week for two (2) consecutive weeks, or as provided in Section 7.16 of the Ohio Revised Code, prior to the election. If the Board of Elections operates and maintains a web site, the Board of Elections shall post notice of the election on its web site for thirty days prior to the election.

The Board of Township Trustees of Fairfield Township, Butler County, Ohio, met in Regular Session at 7:00 p.m. on the 13th day of January 2026, at the administrative offices of the Board of Township Trustees, with the following members present: Michael Berding, Shannon Hartkemeyer, and Joseph McAbee.

_____ moved the adoption of the following resolution:

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-16**

**RESOLUTION DETERMINING TO PROCEED TO LEVY AN ADDITIONAL TAX IN EXCESS
OF THE TEN-MILL LIMITATION WITHIN THE TOWNSHIP**

WHEREAS, this Board of Township Trustees of Fairfield Township, Butler County, Ohio has heretofore declared that the amount of taxes that may be raised within the ten-mill limitation will be insufficient to provide for the necessary requirements of the Township and the necessity of levying an additional tax in excess of the ten-mill limitation within the Township for the benefit of this Township pursuant to the provisions of Section 5705.19 (J) of the Ohio Revised Code for the purposes of providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.33 of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain police protection, or the provision of ambulance or emergency medical services operated by a police department, or for the payment of other related costs pursuant to the provisions of 5705.19(J) of the Ohio Revised Code, in the amount of two and ninety-nine hundredths (2.99) mills per year for a continuing period of time and providing the question of levying a tax shall be submitted to the electors of the Township at an election to be held May 5, 2026; and;

WHEREAS, pursuant to Section 5705.03 of the Ohio Revised Code, this Board of Township Trustees has heretofore certified to the County Auditor a Resolution requesting the County Auditor to certify to this Board of Township Trustees the total current tax valuation of the Township and the dollar amount of revenue that would be generated by two and ninety-nine hundredths (2.99) mills per year as specified in such Resolution, and this Board of Township Trustees has received the certification of the County Auditor that such total current tax valuation is \$663,086,020 and that such dollar amount of revenue is \$1,922,949 per year (a copy of such certification is attached hereto as Exhibit A); and

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees (the "Board") of Fairfield Township (herein the "Township"), County of Butler, Ohio, two-thirds of all the members elected thereto concurring:

Section 1. That it is hereby declared that the amount of taxes which may be raised in this Township within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of this Township. That the tax

shall be levied upon the entire territory of the Fairfield Township Police District, Butler County, Ohio. The Fairfield Township Police District has territory within Butler County and no other county.

Section 2. That it is hereby determined to proceed with the submission to the electors of the entire territory of the Township of the question of levying an additional tax described in the preamble hereto at the election on May 5, 2026.

Section 3. That pursuant to the provisions of Section 5705.19 (J) of the Ohio Revised Code, it is necessary to levy an additional tax of two and ninety-nine hundredths (2.99) mills in excess of such ten-mill limitation upon the entire territory of the Township for the purposes of providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.33 of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain police protection, or the provision of ambulance or emergency medical services operated by a police department, or for the payment of other related costs that the county auditor estimates will collect \$1,922,949 annually, at the rate not exceeding two and ninety-nine hundredths (2.99) mills for each one dollar (\$1.00) of taxable value, which amounts to one hundred and two dollars (\$102) for each one hundred thousand dollars (\$100,000) of County Auditor's appraised value, for a continuing period of time commencing with tax year 2026.

Section 4. That the question of the adoption of said tax levy shall be submitted to the electors of the entire territory of the Township at the election to be held on May 5, 2026, and if said levy is approved by a majority of said electors such additional tax shall first be placed upon the 2026 tax list and duplicate, for first collection in calendar year 2027. That the Township has territory in Butler County and no other county. The additional tax shall be levied upon the entire territory of the Fairfield Township Fire District.

Section 5. That the form of the ballot to be used at said election shall be substantially as follows:

PROPOSED TAX LEVY
FAIRFIELD TOWNSHIP

A majority affirmative vote
NECESSARY FOR PASSAGE

An additional tax for the benefit of the Fairfield Township, County of Butler, Ohio, for the purposes of providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for

such personnel under section 145.48 or 742.33 of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain police protection, or the provision of ambulance or emergency medical services operated by a police department, or for the payment of other related costs that the county auditor estimates will collect \$1,922,949 annually, at a rate not exceeding two and ninety-nine hundredths (2.99) mills for each one dollar (\$1.00) of taxable value, which amounts to one hundred and two dollars (\$102) for each one hundred thousand dollars (\$100,000) of County Auditor's appraised value, for a continuing period of time, commencing in 2026, first due in 2027.

	FOR THE TAX LEVY	
	AGAINST THE TAX LEVY	

Section 6. That the President of this Board of Township Trustees or the Fiscal Officer be and is hereby directed to certify a copy of this resolution the resolutions declaring the necessity and the County Auditor Certificate to the board of elections, not later than four o'clock (4:00) p.m. of the ninetieth (90th) day before the date of said election and to notify said board of elections to cause notice of the election on the question of levying said tax to be given as required by law.

Section 7. The Board of Trustees of Fairfield Township upon majority vote does hereby dispense with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of this Resolution upon its first reading.

Section 8. Finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without limitation) Ohio Revised Code §121.22, except as otherwise permitted thereby.

Section 9. This Resolution shall take effect and be enforced from and after the earliest period allowed by law.

_____ seconded the motion, and the roll being called upon the question of adoption of the resolution, the vote resulted as follows:

Adopted: January 13, 2026

Board of Trustees

Vote of Trustees

Michael Berding:	_____	_____
Shannon Hartkemeyer:	_____	_____
Joe McAbee:	_____	_____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

_____ Shelly Schultz, Fairfield Twp Fiscal Officer	_____ Katherine Barbieri, Twp Law Director
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CERTIFICATE

The undersigned hereby certifies that the text of the foregoing resolution is taken and copied from the record of proceedings of a meeting of the Board of Trustees of Fairfield Township held on January 13, 2026. The undersigned further certifies that the same has been compared by me with said record and it is a true and correct copy thereof, together with a true and correct copy of excerpts from the minutes of said meeting to the extent pertinent to the consideration and adoption of said resolution.

Shelly Schultz, Fairfield Twp Fiscal Officer

EXHIBIT A

RECEIPT

The undersigned hereby acknowledges receipt this date of a certified copy of the foregoing Resolution which includes the rate of the tax levy and the dollar amount of revenue that would be generated by the number of mills specified therein as estimated by the County Auditor.

Director of Elections
Butler County, Ohio

Dated: _____

NOTICE OF ELECTION

Notice is hereby given that pursuant to a resolution adopted by the Board of Township Trustees of Fairfield Township, County of Butler, Ohio, on the 13th day of January, 2026, there will be submitted to the qualified electors of the Township at the election to be held on the 5th day of May, 2026, at the regular places of voting therein, the question of levying an additional tax outside of the ten-mill constitutional limitation in Fairfield Township for the benefit of Fairfield Township for the purposes of providing and maintaining motor vehicles, communications, other equipment, buildings, and sites for such buildings used directly in the operation of a police department, for the payment of salaries of permanent or part-time police, communications, or administrative personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.33 of the Revised Code, for the payment of the costs incurred by townships as a result of contracts made with other political subdivisions in order to obtain police protection, or the provision of ambulance or emergency medical services operated by a police department, or for the payment of other related costs, that the county auditor estimates will collect \$1,922,949 annually, at a rate of two and ninety-nine hundredths (2.99) mills for each one dollar (\$1.00) of taxable value, which amounts to one hundred and two dollars (\$102) for each one hundred thousand dollars (\$100,000) of County Auditor's appraised value, for a continuing period of time, commencing in 2026, collection year 2027.

The polls will be open from _ a.m. to _ _ _ _ p.m. on said date.

BY ORDER OF THE BOARD OF ELECTIONS
OF THE COUNTY OF BUTLER OHIO

Director

* * * * *

NOTE: This notice should be published in one or more newspapers of general circulation in the township, once each week for two (2) consecutive weeks, or as provided in Section 7.16 of the Ohio Revised Code, prior to the election. If the Board of Elections operates and maintains a web site, the Board of Elections shall post notice of the election on its web site for thirty days prior to the election.

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-17**

**RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO SIGN ALL
DOCUMENTS RELATED TO THE SELF INSURANCE PLAN**

WHEREAS: the Township Trustees recently made the decision in late 2025 to change the health care plan from a fully insured plan to a self-insured plan; and

WHEREAS: the Township contracted with MedBen to be our Third Party Administrator for the plans; and

WHEREAS: MedBen has recommended that the township contract with other agencies to perform certain tasks associated with the health plans such as banking institutions, medical networks and hospitals; and

WHEREAS: The Township will be required to sign contracts with these other agencies from time to time and the Board of Trustees hereby authorizes the Township Administrator to sign these documents on behalf of the township.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Fairfield Township Board of Trustees hereby authorizes the Township Administrator to sign all documents related to the Self-Insurance Plan as recommended by MedBen or the Health Broker Sherill Morgan on behalf of Fairfield Township.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: January 13, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbiere, Township Law Director

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 26-18**

**RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO SIGN A LETTER
OF ENGAGEMENT WITH BRADLEY PAYNE FOR MUNICIPAL ADVISORY SERVICES.**

WHEREAS: The Fire Chief recommends that we renovate Fire Station 211 due to multiple deficiencies with the building including leaks in the roof, water intrusion in the floors, faulty technical equipment and an inefficient mechanical system; and

WHEREAS: the goal of the renovations would be to eliminate water leaking into the building from the roof and floors, and to upgrade all mechanical and tech systems in the building to improve efficiency; and

WHEREAS: the Township hired Community Design Alliance (CDA) to develop plans to receive bids for the renovations; and

WHEREAS: the total cost of construction is estimated to cost 2.6 million dollars and the Township Administrator recommends that the board look at alternate funding sources to help pay for the construction such as borrowing the necessary funds over a five (5) year period; and

WHEREAS: the Township Administrator recommends that the Township enter into an agreement with Bradley Payne to develop a comprehensive capital plan and serve as the lead negotiator for financing.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Fairfield Township Board of Trustees hereby authorizes the Township Administrator to sign a letter of engagement with Bradley Payne for Municipal Advisory Services.

SECTION 2: Bradley Payne will develop a comprehensive capital plan, produce and distribute schedules for the finance plan, manage the Request for Qualifications for financial partners, provide advice for all financing, facilitate complete and accurate investor disclosures, organize and facilitate bond rating presentations, serve as lead negotiator for negotiated financings, review post-pricing-day market trades in securities, closings, and review debt related policies.

SECTION 3: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 4: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 5: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 6: This resolution shall take effect at the earliest period allowed by law.

Adopted: January 13, 2026

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2026.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director